

**BIHAR STATE EDUCATIONAL INFRASTRUCTURE
DEVELOPMENT CORPORATION LTD.**

**Quotation for Designing and Printing of Coffee Table Book
for Bihar State Educational Infrastructure Development
Corporation Ltd. (BSEIDC)**

Quotation No.-04/2021-22

Date of Issue: 11th October, 2021

BIHAR STATE EDUCATIONAL INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.

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बिहार राज्य शैक्षणिक आधारभूत संरचना विकास निगम लिमिटेड

BIHAR STATE EDUCATIONAL INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.

(A Govt. of Bihar Undertaking)

ISO 9001:14001;OHSAS 18001

Shiksha Bhawan, Bihar Rashtrabhasa, Parishad Campus, Acharya Shivpujan Sahay Path, Saidpur, Patna-800004

Tel. No : 0612 - 2660850 *Fax No : 0612 - 2660256

E-mail: bseidc@gmail.com * Website : <http://www.bseidc.in> * CIN: U80301BR2010SGC015859

Short Notice Inviting Quotation No.-04/2021-22

Short Notice Inviting Quotation in sealed cover is hereby invited from reputed Advertising/Printing agencies by Superintending Engineer, Bihar State Educational Infrastructure Development Corporation (BSEIDC) for Designing and Printing of Coffee Table Book for BSEIDC, Bihar, Patna. The last date of submission of quotation is 25.10.2021 up to 4:00 P.M. in the office of BSEIDC

The detailed terms & conditions of the S.N.I.Q. can be seen on the website of BSEIDC, i.e. www.bseidc.in.

Superintending Engineer
BSEIDC, Bihar, Patna

**Notice Inviting Quotation for
Designing & Printing of Coffee
Table book for Bihar State
Educational Infrastructure
Development Corporation
(BSEIDC), Patna**

Bihar State Educational Infrastructure Development Corporation, Patna invites advertising agencies for designing & printing of the Coffee Table Book for BSEIDC. The specifications and terms and conditions are given below.

Scope of Work:-

- * Developing concept based design of cover and inside pages.
- * Content development, editing and proof reading services of professional and competent proof reader for editing and proof reading of entire book are to be taken.
- * The book will contain about 40-50 photographs, support will be provided by BSEIDC. Selection of appropriate photographs, system work on photographs to enhance printing quality will be done by the selected agency.
- * Submission of 02 (Two) complete black & white dummies and 2 colour dummies including one dummy on actual paper.
- * Preparation of ready to print file, processing printing and supplying of copies within the time line.
- * Designing and making all illustrations in caricature style by reputed professional illustrator.

Technical Specifications :-

1.	Size {Closed}	12" X 10" (Folder Size)
2.	No. of Pages	20-25 + Cover + Jacket {Additional Pages if any will be calculated on Pro-rata basis}
3.	Colour	Four colour (Text, Jacket & Board Cover with aqua coating)
4.	Paper	<ul style="list-style-type: none"> • 170 GSM Gloss imported Art paper For Text • 170 GSM Gloss imported Art paper with lamination (For Jacket)
5.	Lamination on Jacket	Gloss Lamination.
6.	Binding	Hard Binding
7.	Hard Board	40 Ounce Mill Board
8.	Input	Soft copy for Text & cover
9.	Quantity	200 copies
10.	Time Frame for Completion of Work	10 days from the date of award of work
11.	Packing	Book is first to be shrink wrapping packed in single quantity. Then book to be packed in new, unused, sizeable cartons of 07 ply corrugated box. In one box 25 books only to be packed. All the cartons are duly labeled with title of the book and quantity. Book packed in other way will be accepted or a penalty of Rs. 2000/- will be imposed.

Terms and conditions

1. Rates/ Financial bid is to be submitted as per Annexure-II, inclusive of paper, printing, binding, packaging, prevalent taxes etc, according to the specifications given Conditional tenders will be rejected.
2. The rates shall include the cost of paper, printing, binding, packing, forwarding, prevalent tax etc.
3. The selected agency will be responsible for collection of the input material, supply of the proof/dummy and the final printed copies of the books at the premises of Bihar State Educational Infrastructure Development Corporation (BSEIDC), Shiksha Bhawan, Bihar Rashtra bhasha Parishad Campus, Acharya Shivpujan Sahay Path, Saidpur, Patna-800004
4. The Technical bid should be accompanied with an EMD of Rs: 10,000/- (Rupees Ten Thousand) only in the form of DD, drawn in favour of **Managing Director, Bihar State Educational Infrastructure Development Corporation (BSEIDC), Shiksha Bhawan, Bihar Rashtra Bhasha Parishad Campus, Acharya Shivpujan Sahay Path, Saidpur, Patna-800004** . The EMD of selected bidder(s) will be kept as security deposit till completion of the work and delivery of final printed copies. EMD of the unsuccessful bidders will be released within 15 days from the date of opening of the bids.
5. The quotations received after due date or not fulfilling the terms & conditions shall be summarily rejected.
6. There will be no compromise on the quality of paper & printing and in case the printing work is not found satisfactory, the job will not be accepted and no payment shall be released.
7. Bihar State Educational Infrastructure Development Corporation (BSEIDC), Patna reserves the right to accept or reject any or all tender/ s without assigning any reasons.
8. The selected agency will supply four pages printed version of the book sample on the same GSM paper as specified in our quotation and dummy of the book in actual and specified size and the printing agency will start the printing works only after approval from competent authority.
9. If the official (s) of Bihar State Educational Infrastructure Development Corporation (BSEIDC), Patna have to visit to inspect the work at the press, the travelling expenses will be borne by the selected agency.
10. Payment will be released only after the completion of entire work and after the receipt of Negative/ Positive or CD and the printed material in good condition and to the satisfaction of the competent authority. In no case partial job will be accepted for release of part/whole payment.

11. Place for delivery of the Books shall be Bihar State Educational Infrastructure Development Corporation (BSEIDC), Patna. However, in case the competent authority decides otherwise, the delivery charges shall be borne by the BSEIDC, the arrangements are however required to be made by the selected agency.
12. The softcopy / Negative-Positive to be collected after intimation of award of contract telephonically or by E-Mail. Ferro/Proof and printed samples to be submitted within 03 days from the date of collection of proof. The book will have to be supplied within 04 days from the date of approval of the proof by Bihar State Educational Infrastructure Development Corporation (BSEIDC), Patna, failing work will be rescind and security deposited will be forfeited.
13. If the supplier does not deliver the item within the time stipulated or not accepting the work order or fails to supply the book, the EMD shall be forfeited.
14. BSEIDC reserves the right to change the number of quantity to be printed at the time of issue of purchase order (PO).
15. Performance security @ 5% to be submitted before execution of agreement.

Note:- PAN and GST registration, EMD and sample and all the pages of this document duly signed accepting all the terms & condition of the tender must be in one envelope along with technical bid/ financial bid must be put up in another separate envelope. Both sealed envelope should be kept in another big envelope. Please quote the tender no. with date and opening date on the top of the cover containing tenders.

Superintending Engineer

Eligibility Criteria For Printers :-

- 1.1 Only those agencies having adequate in house infrastructural facilities for four colour printing including high quality scanners, image setters etc. along with experience only need to apply.
- 1.2 Agencies must have experience of three similar works in any Central/ State Govt. Deptt./ Corporations /Autonomous Body /Courts/Tribunals. Work Order as a Proof for three similar works to be enclosed.
- 1.3 PAN and GST registration certificate, EMD, Tender Fee, all the pages of tender document duly signed and stamped accepting all the terms & condition of tender, Samples should be enclosed with the technical bid.
- 1.4 Certificate stating that firm is not blacklisted from any Govt. organization and having good reputation.

Check-List for Technical Bid :-

- 2.1 Vendors must ensure that they meet the eligibility criteria.
- 2.2 Both the bids, technical & financial bids as per Annexure- I & 2 are to be kept in separate sealed envelope financial bid will be opened only of qualified vendors.
- 2.3 EMD of Rs: 10, 000/- in the form of DD in favour of * **Managing Director, Bihar State Educational Infrastructure Development Corporation (BSEIDC), Shiksha Bhawan, Bihar Rashtra bhasha Parishad Campus, Acharya Shivpujan Sahay Path, Saidpur, Patna-800004**” Payable at Patna, PAN and GST registration certificate, Work Order as a Proof of similar work, all the pages of tender document duly signed and stamped accepting all the terms & condition of tender, Certificate stating that firm is not black listed in any Govt. organization and having good reputation, must be enclosed along with technical bid. If tenderer, does /. not submit any one among all these documents, his bid will be technically rejected.
- 2.4 Submit all the pages of this tender document duly signed as accepting all the terms and condition of the tender.

Superintending Engineer

Must be in separate Envelope

Financial Bid

Name of Agency	
S.N.I.Q.	
Date	
Validity of Bid	120 days from the Date of Tender
EMD	Rs : 10,000/-
Date & Time of Opening of Tender	20th October, 2021 at 4:00 PM

Total amount will be considered by rounding upto nearest rupees one means less than 50 paise will be ignored and 50 paise and above will be considered as Rupee one.

Sl. No.	Description/Title	Qty.	Rate (In Rs.)	Total Amount (In Rs.)
01	Coffee Table Book	200		

Note: Rate quoted by the Bidder should be in figure as well as in words.
Submit all the pages of this tender document duly signed as accepting all the terms and condition of the tender.

Signature of the Bidder with Stamp & Date